

QUAIL VALLEY EAST
HOME IMPROVEMENT APPLICATION

Submit to: c/o Randall Management
6200 Savoy, Ste. 420 Houston, TX 77036
Tel. 713-728-1126 option 4 * Email: am3@randallmanagement.com

This Committee has thirty (30) days from the date of receipt of this application in which to respond. No construction should begin prior to approval. Therefore, applicant should allow proper time for the approval process. Thank you for your cooperation for complying with your Association documents.

*All exterior modification to your property must be approved in advance by the **ACC (Architectural Control Committee) of the homeowners' association.** The committee will review your request to make sure that the improvement is consistent with the deed restrictions and compatible with the overall character and aesthetics of the community. **Please provide as much detailed information as possible so that the committee will properly understand your request.** Without a **complete** description of your request, the application will be temporarily **denied** and returned pending receipt of the additional information requested. After you have **completed** this form, return it along with the specifications, material samples (if appropriate), plot plans, and/or drawings to Randall Management, Inc. via email. (see email address above)*

Homeowner's Name: _____

Property Address: _____

Mailing Address: _____

Email Address: _____ your reply will be emailed back to you. (if applicable)

Phone: (Cell) _____ (Home) _____ (Work) _____

Describe the Location and the Improvement (you must be specific, and/or attach a sketch, drawing or photo)

Material(s) To Be Used (attach sample if appropriate)

Paint: (Paint Color and chips **required**) _____ Brick: **Do Not Paint without Prior Permission**

Roof Shingles: (manufacturer/color) _____ Fence: _____ Cedar _____ Pine (check one)

Hardie plank: (type) _____

Additional materials and/or Comments _____

City Permits and Inspections are required by the **City of Missouri City** for: **New Roofs, Driveways, Sheds, Solar Panels, etc.**

Contact Missouri City Permit/Inspections Department: 1522 Texas Pkwy. Missouri City, TX 77489 (281-403-8500)

Permit Number: _____ Is Improvement due to a deed violation: _____yes _____no

Planned Start Date: _____/_____/_____

Planned Completion Date: _____/_____/_____

Who will perform the work: _____ Phone: _____

I certified that the information provided on the front page is true and accurate to the best of my knowledge. Any changes from the information submitted on the **first page** (without approval) will nullify this application and/or its approval by the Committee. Work begun or completed prior to written approval of this application is subject to a penalty including, but not limited to, forced removal or legal action if the application is ultimately denied.

Signature: _____ Date Signed: _____/_____/_____

******Please Note:** *If the work that you are requesting on this ACC is not completed after ninety (90) from the Planned **Start** Date to the Planned **Completion** Date – A New ACC Application is required and must be submitted to the Committee. Should problems arise and the work cannot be completed in the time span –*

*Please contact Randall Management at
713-728-1126 to request additional time.*

Committee Use Only

Approved: _____ Conditionally Approved: _____ Denied: _____

Explanation: _____

Permit #: _____ (if applicable)

Copy of permit submitted: _____ Date Approved: _____