GREENBRIAR COLONY TOWNHOUSE ASSOCIATION, NO. 1, INC

REPORT ON AUDIT OF FINANCIAL STATEMENTS

For the Year Ended December 31, 2009

NAGESH & CARTER, PLLC CERTIFIED PUBLIC ACCOUNTANTS

GREENBRIAR COLONY TOWNHOUSE ASSOCIATION, NO. 1, INC

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NAGESH & CARTER, PLLC

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors and Members of the GREENBRIAR COLONY TOWNHOUSE ASSOCIATION, NO. 1, INC

We have audited the accompanying Balance Sheets of GREENBRIAR COLONY TOWNHOUSE ASSOCIATION, NO. 1, INC, as of December 31, 2009 and 2008 and the related Statements of Assessments, Revenues, Expenses, and Changes in Fund Balances as well as the Statements of Cash Flows for the years then ended. These financial statements are the responsibility of the Association's management. Our responsibility is to express an opinion on the financial statements based on our audit.

We conducted our audit in accordance with auditing standards as generally accepted in the United States of America. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of GREENBRIAR COLONY TOWNHOUSE ASSOCIATION, NO. 1, INC, as of December 31, 2009 and 2008 and the results of its operations and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

GREENBRIAR COLONY TOWNHOUSE ASSOCIATION, NO. 1, INC has not estimated the remaining lives and replacement cost of common property and, therefore, has not presented the estimates of future costs of major repairs and replacements. The American Institute of Certified Public Accountants has determined the estimates are required to supplement, but are not required to be part of, the basic financial statements.

Our examination was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplemental schedules on pages 8 through 10 are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Nagesh & Carter, PLLC Houston, Texas

June 9, 2010

GREENBRIAR COLONY TOWNHOUSE ASSOCIATION NO. 1, INC. BALANCE SHEETS

As of December 31, 2009 and 2008

			2000	Memo
•	Operating	Replacement -	2009	2008
	Fund	Fund	Total	Total
<u>ASSETS</u>				
Current Assets				
Cash	\$50,729	\$95,426	\$146,155	\$290,265
Accounts receivable	86,416	-	86,416	86,765
Allowance for estimated uncollectible accounts	-	-	0	0
Prepaid expenses	6,342	-	6,342	2,497
Total assets	\$143,487	\$95,426	\$238,913	\$379,527
LIABILITIES AND FUND BALANCE				
Current liabilities				
Prepaid assessments	\$3,001	-	\$3,001	\$5,608
Total current liabilities	3,001	-	3,001	5,608
Fund balance	140,486	\$95,426	235,912	373,919
Total liabilities and fund balance	\$143,487	\$95,426	\$238,913	\$379,527
	-	-	-	-
The accompanyi	-	_		

GREENBRIAR COLONY TOWNHOUSE ASSOCIATION NO. 1, INC. STATEMENTS OF ASSESSMENTS, REVENUES AND EXPENSES AND CHANGES IN FUND BALANCES

For The Year Ended December 31, 2009 and 2008

	***			Memo
	Operating	Replacement	2009	2008
	Fund	Fund	Total	Total
Assessments and revenues				
Maintenance fees	\$281,124	-	\$281,124	\$268,812
Late fees	4,252	-	4,252	7,852
Insurance binders	· -	-	-	(724
Write-offs and adjustments	(3,319)	-	(3,319)	(20,829
Interest income	-	\$1,089	1,089	3,470
Other income	145	· ,-	145	(177
Capital reserve transfers	(84,716)	84,716		`-
Total revenues	197,486	85,805	283,291	258,404
Operating expenses				
Administrative expenses	78,644	-	78,644	81,378
Contract services	6,662	· <u>-</u>	6,662	22,546
Maintenance and repairs	95,074	_	95,074	65,157
Utilities	15,458	_	15,458	17,414
Insurance	13,437	-	13,437	17,662
Renovations and improvements	-	212,023	212,023	-
Total expenses	209,275	212,023	421,298	204,157
Assessments and revenues over				·
(under) expenses	(11,789)	(126,218)	(138,007)	54,247
Fund balance, beginning of the year	152,275	221,644	373,919	319,672
Fund balance, end of the year	\$140,486	\$95,426	\$235,912	\$373,919

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part of these financial statements

GREENBRIAR COLONY TOWNHOUSE ASSOCIATION NO. 1, INC. STATEMENTS OF CASH FLOWS

For The Year Ended December 31, 2009 and 2008

				Memo
	Operating	Replacement	2009	2008
	Fund	Fund	Total	Total
From (to) operations				
Assessments and revenues				
over (under) expenses	(\$11,789) 349 (3,845) (2,607)	(\$126,218)	(\$138,007) 349 (3,845) (2,607)	\$54,247 22,324 7,471 2,056
Accounts receivable Prepaid insurance Prepaid assessments		-		
		-		
		-		
Total from operations	(17,892)	(126,218)	(144,110)	86,098
Increase (decrease) in cash	(17,892)	(126,218)	(144,110)	86,098
Cash, beginning of the year	68,621	221,644	290,265	204,167
Cash, end of the year	\$50,729	\$95,426	\$146,155	\$290,265
		_	_	_

The accompanying notes are an integral part of these financial statements

GREENBRIAR COLONY TOWNHOUSE ASSOCIATION, NO. 1, INC NOTES TO FINANCIAL STATEMENTS

For the Year Ended December 31, 2009 and 2008

1. ORGANIZATION

GREENBRIAR COLONY TOWNHOUSE ASSOCIATION, NO. 1, INC ("the Association") was incorporated in the State of Texas as a not-for-profit corporation on October 3, 1980.

The Association is the governing body for the homeowners of Greenbriar Colony Townhouse Association No. 1, Inc., a 171-unit townhome complex in Houston, Texas. The purpose of the Association is for the civic and social benefit and betterment of the residents and property owners of the property.

The affairs of the Association are managed and controlled by its Board of Directors. These Directors are empowered to exercise, on behalf of the Association, all of the powers, duties, and authorities vested or delegated to it by virtue of the Association's By-Laws, Articles of Incorporation, Declarations and/or Covenants.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

METHOD OF ACCOUNTING

The Association is a not-for-profit organization, which employs the fund method of accounting on an accrual basis in order to properly account for restrictions on the expenditures resulting from actions of the Board or the homeowners.

These financial statements segregate the accounting for such funds into operating and capital reserve or replacement funds. The disbursements from the operating fund are generally at the discretion of the Board and property managers and are used for operating expenses. The disbursements from the capital reserve or replacement fund generally may only be utilized in accordance with the purposes established.

OWNERS ASSESSMENTS

The assessments or maintenance fees assessed are based on an annual budget as adopted by the Board pursuant to the by-laws of the Association.

CASH AND CASH EQUIVALENTS

The Association considers cash on hand and cash in banks and all other highly liquid debt instruments purchased with original maturities of three (3) months or less to be cash equivalents.

CAPITALIZATION POLICY

The replacements and improvements to the real property and common areas are expensed in the year incurred.

GREENBRIAR COLONY TOWNHOUSE ASSOCIATION, NO. 1, INC NOTES TO FINANCIAL STATEMENTS

For the Year Ended December 31, 2009 and 2008

ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

3. ACCOUNTS RECEIVABLE

The Association's accounts receivable represents payments due from delinquent homeowners. The balances are from a few homeowners, some of whom are seriously delinquent. The Association anticipates collecting these balances through its collection efforts, including filing liens and legal actions against these homeowners. The collection of these amounts will be affected by the foreclosure of liens superior to the lien by the homeowner's association such as mortgage lien holders, delinquent property tax liens, and/or bankruptcies by the homeowners.

When the assessments are deemed not collectible, the Association records bad debts using the direct write off method. Generally accepted accounting principles require that the allowance method be used to recognize bad debts. The management of the Association however, believes that the net uncollectible assessments from any one year is insignificant, and the effect of using the direct write off method is not materially different from the results that would have been obtained under the allowance method.

As of December 31, 2009 and 2008 the Association had assessments receivable of \$86,416 and \$86,765 respectively. It is the opinion of the management that the Association will prevail against the homeowners whose assessments are delinquent and that the net uncollectible assessments from any one year is insignificant, and, accordingly no allowance for uncollectible accounts is deemed necessary.

4. FEDERAL INCOME TAXES

Homeowners' Associations may be taxed either as Homeowners' Associations or regular Corporations.

As a regular Corporation, membership income is exempt from taxation if the required elections are made (such as returning to homeowners excess funds or reducing future assessments). Then the Association is taxed only on its non-membership income (such as interest earnings) at regular federal corporate income tax rates. The Corporate tax rates are graduated based on income levels from a minimum of 15% to a maximum rate of 39%.

As a Homeowners' Association, the Association is taxed on its non-exempt function income (such as interest earnings) at a flat rate of 30%. Exempt function income, which consists primarily of member assessments, is not taxable.

GREENBRIAR COLONY TOWNHOUSE ASSOCIATION, NO. 1, INC NOTES TO FINANCIAL STATEMENTS

For the Year Ended December 31, 2009

The Association elected to file its tax return as a Homeowners' Association for the year ended December 31, 2009.

5. MEMO CAPTIONS

The "Memo" captions, when used on the columns of the combined statements, means totals are presented as an overview and for informational purposes only. They present the financial position, results of operations and statement of cash flows for the Association as a whole but do not present in detail the amounts of the various funds.

6. REPLACEMENT FUNDING PROGRAM

The Association is responsible for repairs and replacement of common property. The support provided by the owners towards these expenses are segregated and accounted for as capital reserve or replacement funds. These funds are held in separate investment accounts, and are generally not used for normal operating expenses.

An independent study to determine the costs and funding program for the replacement of the Association's common areas has not been conducted. Accordingly, the current program may not be sufficient to meet all future replacement costs. Therefore, when replacement funds are needed, the Association, pursuant to the by-laws, may have to increase the monthly assessments, pass special assessments, borrow, or delay replacement until funds are available.



GREENBRIAR COLONY TOWNHOUSE ASSOCIATION NO. 1, INC. ANALYSIS OF ASSESSMENTS, REVENUES AND EXPENSES For The Year Ended December 31, 2009

•			Per Home	Per Home		
	Actual	%age	Per Year	Per Month		
Assessments and revenues						
Maintenance fees	\$281,124		\$1,644.00	\$137.00		
Late fees	4,252	1.50%	24.87	2.07		
Insurance binders	-	0.00%		0.00		
Write offs and adjustments	(3,319)	-1.17%	(19.41)	0.53		
Interest income	1,089	0.38%	6.37	0.53		
Other income	145	0.05%	0.85	0.07		
Total assessments and revenues	283,291	100.00%	1,656.67	138.06		
Administrative Expenses						
Professional management	23,304	8.23%	136.28	11.36		
Professional fees - auditing	1,375	0.49%	8.04	0.67		
Professional fees - legal, net of recovery	2,269	0.80%	13.27	1.11		
Payroll processing	2,035	0.72%	11.90	0.99		
Office supplies and postage	10,179	3.59%	59.53	4.96		
Property and other taxes	494	0.17%	2.89	0.24		
Tennis and swim fees	38,988	13.76%	228.00	19.00		
Total administrative expenses	78,644	27.76%	459.91	38.33		
Contract services	4.000	4.400/	04.70	0.00		
Landscaping contract	4,229	1.49%	24.73	2.06		
Pest control	2,433	0.86%	14.23	1.19		
Total contract services	6,662	2.35%	38.96	3.25		
Maintenance and repairs						
Maintenance payroll, taxes, and contract labor	45,977	16.23%	268.87	22.41		
Maintenance repairs and supplies	49,097	17.33%	287.12	23.93		
Maintenance repairs and supplies	40,007	17.5576	207.12	20.00		
Total maintenance and repairs	95,074	33.56%	555.99	46.33		
Utilities						
Electricity	14,089	4.97%	82.39	6.87		
Water and sewer	769	0.27%	4.50	0.37		
Telephone	600	0.21%	3.51	0.29		
Total utilities	15,458	5.46%	90.40	7.53		
	40 407	4.740/	70.50	0.55		
Insurance	13,437	4.74%	78.58	6.55		
Renovations and improvements	212,023	74.84%	1,239.90	103.33		
Total expenses	421,298	148.72%	2,463.73	205.31		
Net assessments and revenues over expenses	(\$138,007)	-48.72%	(\$807.06)	(\$67.25		
The foregoing notes are an integral part of these financial statements						

GREENBRIAR COLONY TOWNHOUSE ASSOCIATION NO. 1, INC.

ACTUAL TO BUDGET

ASSESSMENTS, REVENUES AND EXPENSES

For The Year Ended December 31, 2009

Assessments and reverse	Actual	Budget	Variance
Assessments and revenues	6004 404	¢204 424	
Maintenance fees Late fees	\$281,124	\$281,124	- 40 450
Write offs and adjustments	4,252 (3,319)	1,800 (2,400)	\$2,452 (919
Deferred collections	(3,319)	(2, 4 00) (11,556)	11,556
Interest income	1,089	(11,550)	1,089
Other income	1,005	<u>-</u>	1,005
Total assessments and revenues	283,291	268,968	14,323
Administrative Expenses			
Professional management	23,304	23,304	_
Professional fees - auditing	1,375	1,800	425
Professional fees - legal, net of recovery	2,269	10,200	7,931
Payroll processing	2,035	1,740	(295
Office supplies and postage	10,179	10,260	81
Property and other taxes	494	840	346
Tennis and swim fees	38,988	38,988	-
Total administrative expenses	78,644	87,132	8,488
•		······································	•
Contract services			
Landscaping contract	4,229	24,000	19,771
Pest control	2,433	2,400	(33
Total contract services	6,662	26,400	19,738
Maintenance and repairs	•		
Maintenance payroll, taxes, and contract labor	45,977	30,792	(15,185
Maintenance repairs and supplies	49,097	62,328	13,231
Total maintenance and repairs	95,074	93,120	(1,954
·		·	, ,
Utilities			
Electricity	14,089	21,000	6,911
Water and sewer	769	3,000	2,231
Telephone	600	600	-
Total utilities	15,458	24,600	9,142
Insurance	13,437	18,000	4,563
Renovations and improvements	212,023	19,716	(192,307
	212,023	10,7 10	(132,007
Total expenses	421,298	\$268,968	(152,330
Net assessments and revenues over expenses	(\$138,007)	<u>-</u>	(\$138,007
The foregoing notes a part of these financia			

GREENBRIAR COLONY TOWNHOUSE ASSOCIATION NO. 1, INC. COMPARATIVE ANALYSIS OF

ASSESSMENTS, REVENUES AND EXPENSES

For The Years Ended December 31, 2009 to 2005

	2022	Memo	Memo	Memo	Memo
A	<u>2009</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>	<u>2005</u>
Assessments and revenues Maintenance fees	\$281,124	¢260 012	\$233,928	\$230,850	\$227,763
	•	\$268,812	Ψ233, 9 26 7,562		7,191
Late fees	4,252	7,852 (724)	•	11,189	7,191
Insurance binders	(0.040)		(1,549)	(2.442)	-
Write-offs and adjustments	(3,319)	(20,829)	(9,617)	(3,413)	-
Interest income	1,089	3,470	3,193	1,677	243
Other income	145	(177)	182	678	76
Total assessments and revenues	283,291	258,404	233,699	240,981	235,273
Administrative Expenses					
Professional management	23,304	23,304	23,304	23,304	21,252
Professional fees - auditing	1,375	1,350	2,370	1,350	1,350
Professional fees - legal, net of recovery	2,269	4,196	3,571	1,535	1,980
Payroll processing	2,035	1,766	1,766	-	1,521
Office supplies and postage	10,179	11,217	8,836	11,159	11,899
Property and other taxes	494	557	3	3	3
Tennis and swim fees	38,988	38,988	-	-	1,500
Total administrative expenses	78,644	81,378	39,850	37,351	39,505
Contract services					
Landscaping contract	4,229	22,546	22,937	22,300	21,845
Pest control	2,433	-	1,216	1,216	1,216
Total contract services	6,662	22,546	24,153	23,516	23,061
Maintenance and repairs					
Maintenance payroll, taxes, and contract labor	45,977	27,203	29,016	46,249	32,837
Maintenance repairs and supplies	49,097	37,954	35,197	15,728	24,043
	07.074	05.455		04.077	50.000
Total maintenance and repairs	95,074	65,157	64,213	61,977	56,880
Utilities					
Electricity	14,089	16,306	17,255	18,192	16,463
Water and sewer	769	808	1,908	3,566	3,087
Telephone	600	300	1,300	1,300	1,000
relephone	000	300	1,500	1,500	- 1,000
Total utilities	15,458	17,414	20,463	23,058	20,550
Insurance	13,437	17,662	17,331	16,392	18,736
Renovations and improvements	212,023	-	44,440	-	18,388
Total expenses	421,298	204,157	210,450	162,294	177,120
			•	•	
Net assessments and revenues over expenses	(\$138,007)	\$54,247	\$23,249	\$78,687	\$58,153

The foregoing notes are an integral part of these financial statements